INSTRUCTIONS TO BE IMPLEMENTED ON 20 SEPTEMBER 2017

1. The laboratory technician and the Life Sciences teacher should set up the laboratory as per the instructions sent by the IEB in July. **This must be completed by 09:00 on 20 September 2017.**

2. The question papers are to be opened in the venue 45 minutes before the candidates enter the venue.

3. A green sheet for the attention of the invigilator(s) will be included with the scripts, in a brown envelope. This should be removed.

4. The information on the green sheet should be briefly discussed by the Life Sciences teacher and the invigilator(s) to ensure that the invigilator(s) is confident about how to mark the manipulative skills.

5. The Life Sciences teacher should show the invigilator(s) the layout of the laboratory and where the spare equipment is, in case a candidate needs to repeat the practical. In the unlikely event of this occurrence, NO extra time is to be given to the candidate.

6. The Life Sciences teacher leaves the room and the candidates enter.

7. The Life Sciences teacher should be on standby in case he/she is needed.